STC Meeting 1/5/2006

Members present: Tom Hurd, Tom Davis, Margaret C., Rod Dehner, Jon Killian, Tim Holland, Dana Dean, Dave Tucker for Denise Fehr.

Absent: Lisa Gauvin

Agenda:

1. Listserv

2. Password Standards

3. Technology Fair

4. E-mail enterprise plan

5. Server room draft

6. Other Business

   a. Job postings


Tom Davis started with a discussion on the ListServ. Tom has requested the addresses for all the IT staff. Tim will get all of the names of IT manager 1's and 2's to make sure that staff is added to the Listserv. We will be adding all departments, agencies and branches of government to make sure that the opportunity of information sharing is extended as far as possible about what the STC is doing. Dave will be getting a list of addresses from DII. Tom will compose a message to everyone about the purpose of the list and the opportunity to review the work the STC is doing.

Tom will distribute the final draft of the password standards to the STC next week and then we will post for general information. The standard will be posted for general comment 10 working days. If no comments are received then the standard will be adopted after that and will become effective. We will be posting them on dotProject and reminding people via the listserv of the login names and password processes are. We will also be including the Best Practices sample document as an attachment to the standards.

The Governor's 1st Annual Technology Fair recap: Dana, Tom, Tom and Lisa went to review the Capital Plaza facilities after the last STC meeting. The conclusion was that it would be best to have the Governor's Ballroom for the vendor space and the Ethan Allen Room for presentations. The dates selected for the fair are March 27th and 28th. The 27th would be the set up day and there

has been a budget set up in the amount of $5,000 with each vendor paying $500 per booth. The theme is on the Enterprise Initiatives around the state. The listserv is going to be used to get input from state employees about what people would like to see for the technology day. There was a discussion about how to select vendors to represent the SE initiatives. The original intent of the fair was to open it up to everyone to showcase the new technology that is being implemented across the state. The Fair committee will meet to decide who will be offered the opportunity

Grants Management
Web Portal
Document Management
Virtual Conferencing
Time and Labor
GIS
Budget System
Network Security
Information Sharing
Project Management
Customer Relationship
VIT
VoIP

Potential vendors:

Symquest, Microsoft, Cisco, OnBase, Panurgy, C2, Maximus, Agate, HTC, Peoplesoft/Oracle Verizon, Unicel, Teleconference Vendor, Esri, VCGI, Adobe

The discussion will be tabled until the next subcommittee meeting.

Rod asked for an update of what the status is for the enterprise e-mail plan that was indicated to be available by January for discussion with the departments. DII does not have the high level design from C2 yet. C2 has suggested that there be a phased in approach to get the remaining users on the exchange server by June, 2006. There was a discussion about the funding mechanisms and how the Bob Hines memo of financial distribution was created and allocated to other agencies. We would like to invite Bob Hines to do a small presentation on how the allocations were created. Tim asked about the status of the Waterbury fiber run from Waterbury and Montpelier. The Star fiber project is still underway and there needs to be a clarification of what all of the cable connections are. We are looking to have the formula for the allocation of fees.

Tom Hurd distributed the Draft of the Feasibility Study for the Consolidated Data Center. The STC went through the document and made amendments and corrections. We will add as a follow-up to this document is to compile the remaining server information. Tim recommended that there should be a section

of how we collected the information and how we analyzed the information. There was a discussion about what we need to do to recognize how many state staff are located around the server concentration. The point of this exercise would be to estimate how we could further reduce traffic over the network/GOVnet.

The next meeting will be held in Waterbury. The room will be the Waste Management Conference room in the West Building from 1:00 to 3:00. Rod will be sending out the directions.

Next Agenda Items:

       Discussion of Budget Allocation
       Password Standards
       Tech Fair update
       Other business